

**POTTAWATTAMIE COUNTY, IOWA
FINAL PLAT APPLICATION**

1. PROPERTY OWNER		Telephone
Address		
2. DEVELOPER		Telephone
Address		
3. SURVEYOR		Telephone
Address		
4. PROFESSIONAL ENGINEER		Telephone
Address		
5. SUBDIVISION NAME		
6. SUBDIVISION TYPE:	<input type="radio"/> Minor (4 lots or less) <input type="radio"/> Major (More than 4 lots)	
7. STREET NAME(S)		
8. CIVIL TOWNSHIP		
9. LEGAL DESCRIPTION		

10. REQUIRED ATTACHMENTS

For Office Use

- A. Copy of any protective covenants or deed restrictions affecting the subdivision.
- B. The performance guarantee, if required. If required improvements have been completed in lieu of a performance guarantee, then a certificate signed by the County Engineer approving the installation of any required improvements.
- C. Copies of the final plat of the following types and sizes, all of which shall bear the original signature on the required certificates as described in Section 9.10.020, below.
- a. 2 dimensionally stable plastic film copies and 5 blackline/blueline copies of the final plat, at a size of not less than 18" x 24".
- b. 1 - 11" x 17" reduced copy of the final plat.
- D. A statement from the mortgage holders or lienholders, if any, as required by Section 354.11, Code of Iowa, as amended.
- E. An opinion by an attorney-at-law, as required by Section 354.11, Code of Iowa, as amended.
- F. A certificate to be signed by the County Treasurer, as required by Section 354.11, Code of Iowa, as amended.
- G. Well and septic corridor maps, prepared by a Iowa licensed professional engineer, if required.
- H. Filing fee. Make checks payable to "Pottawattamie County Treasurer".
- | | |
|---------------------------------------|------------------------------|
| *Final Plat-4 lots or less | \$165.00 |
| *Final Plat-More than 4 lots | \$275.00 plus \$5.00 per lot |
| *Final Construction Plans for Streets | \$200.00 |
| *Stop Signs (Per Intersection) | \$100.00 |
| *Street Signs (Per Intersection) | \$350.00 |

11. CERTIFICATION/SIGNATURE

I certify that all of the information and documentation presented with this application is true and correct to the best of my knowledge.

Signature	Date
Type or Print Name	

354.11 Attachments to subdivision plats.

A subdivision plat, other than an auditor's plat, that is presented to the recorder for recording shall conform to section 354.6 and shall not be accepted for recording unless accompanied by the following documents:

1. A statement by the proprietors and their spouses, if any, that the plat is prepared with their free consent and in accordance with their desire, signed and acknowledged before an officer authorized to take the acknowledgment of deeds. The statement by the proprietors may also include a dedication to the public of all lands within the plat that are designated for streets, alleys, parks, open areas, school property, or other public use, if the dedication is approved by the governing body.

2. A statement from the mortgage holders or lienholders, if any, that the plat is prepared with their free consent and in accordance with their desire, signed and acknowledged before an officer authorized to take the acknowledgment of deeds. An affidavit and bond as provided for in section 354.12, may be recorded in lieu of the consent of the mortgage or lienholder. When a mortgage or lienholder consents to the subdivision, a release of mortgage or lien shall be recorded for any areas conveyed to the governing body or dedicated to the public.

3. An opinion by an attorney-at-law who has examined the abstract of title of the land being platted. The opinion shall state the names of the proprietors and holders of mortgages, liens, or other encumbrances on the land being platted and shall note the encumbrances, along with any bonds securing the encumbrances. Utility easements shall not be construed to be encumbrances for the purpose of this section.

4. A certified resolution by each governing body as required by section 354.8 either approving the subdivision or waiving the right to review.

5. A certificate of the treasurer that the land is free from certified taxes and certified special assessments or that the land is free from certified taxes and that the certified special assessments are secured by bond in compliance with section 354.12.

A subdivision plat which includes no land set apart for streets, alleys, parks, open areas, school property, or public use other than utility easements, shall be accompanied by the documents listed in subsections 1, 2, 3, and 4 and a certificate of the treasurer that the land is free from certified taxes other than certified special assessments.