

## POTTAWATTAMIE COUNTY, IOWA APPLICATION FOR FLOODPLAIN DEVELOPMENT PERMIT

<b>PROPERTY OWNER</b>	Name			When the permits are ready, <input type="checkbox"/> Mail them <input type="checkbox"/> Call me <input type="checkbox"/> Call the builder <input type="checkbox"/> Email me <input type="checkbox"/> Email the builder	
	Mailing Address	<i>Street</i>	<i>City, State, Zip Code</i>		
	Email Address				
	Telephone	<i>Home</i>	<i>Work</i>		<i>Cellular</i>
	Best way to contact?	<input type="checkbox"/> <i>Email</i>	<input type="checkbox"/> <i>Home Telephone</i>		<input type="checkbox"/> <i>Work Telephone</i>
<b>APPLICANT</b> <small>(if other than property owner)</small>	Name				
	Mailing Address	<i>Street</i>	<i>City, State, Zip Code</i>		
	Email Address				
	Telephone	<i>Home</i>	<i>Work</i>	<i>Cellular</i>	
	Best way to contact?	<input type="checkbox"/> <i>Email</i>	<input type="checkbox"/> <i>Home Telephone</i>	<input type="checkbox"/> <i>Work Telephone</i>	<input type="checkbox"/> <i>Cellular Telephone</i>
<b>BUILDER</b> <small>(if other than property owners)</small>	NAME				
	Mailing Address				
	Email Address				
	Telephone	<i>Home</i>	<i>Work</i>	<i>Cellular</i>	
	Best way to contact?	<input type="checkbox"/> <i>Email</i>	<input type="checkbox"/> <i>Home Telephone</i>	<input type="checkbox"/> <i>Work Telephone</i>	<input type="checkbox"/> <i>Cellular Telephone</i>
<b>PROPERTY INFORMATION</b>	Job Site Address	<input type="checkbox"/> <i>Same as above #1</i> <input type="checkbox"/> <i>To be assigned by Planning Dept.</i>			
	Civil Township				
	Legal Description	<input type="checkbox"/> <i>Per Attachment</i>			
	Parcel Number				
<b>DEVELOPMENT DESCRIPTION</b>	Type of Development:	<input type="checkbox"/> <i>Filing</i> <input type="checkbox"/> <i>Routine Maintenance</i> <input type="checkbox"/> <i>Substantial Improvement</i>	<input type="checkbox"/> <i>Grading/Excavation</i> <input type="checkbox"/> <i>Minor Improvement</i> <input type="checkbox"/> <i>New Construction (Skip Structural Improvements)</i>		
	Detailed Description of Development Proposed	<input type="checkbox"/> <i>Per Attachment</i>			

<b>STRUCTURAL IMPROVEMENTS</b>	Is the existing structure non-conforming?	<input type="checkbox"/> Not Applicable <input type="checkbox"/> Yes <input type="checkbox"/> No				
	Size of existing structure					
	Value of existing structure		Source of value of existing structure	<input type="checkbox"/> Assessor <input type="checkbox"/> Appraisal		
	Size of proposed addition					
	Estimated cost of improvements					
	Type of structure being constructed/improved	<input type="checkbox"/> Residential Dwelling <input type="checkbox"/> Other:	<input type="checkbox"/> Non-Residential	<input type="checkbox"/> Accessory Building		
<b>FLOODPLAIN/FLOODWAY DATA</b>	Is property located in a designated floodway?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<i>If answered yes, certification must be provided prior to the issuance of a permit to develop, that the proposed development will result in no increase in the 100-year base flood elevation. No new residential or substantially improved buildings are permitted in the floodway.</i>			
	Is property located in a designated floodway fringe?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<i>If this permit is issued, it will be with the condition that the lowest floor (including basement) of any new or substantially improved residential building will be elevated at least 1.0 above the 100-year base flood elevation. If the proposed development is a non-residential building, this permit will be issued with the condition that the lowest floor (including basement) of a new or substantially improved non-residential building will be elevated or flood proofed to at least 1.0 foot above the 100-year base flood elevation. Detached accessory structures to a residential use may be exempt if it meets certain criteria. Contact the Planning Dept. of details.</i>			
	MSL/NGVD=Mean Sea Level/National Geodetic Vertical Datum of 1929	Elevation of the 100-Year Base Flood			MSL/NGVD	
		Elevation of the proposed development site (natural ground)			MSL/NGVD	
		Required elevation/floodproofing level for lowest floor			MSL/NGVD	
Proposed elevation/floodproofing level for lowest floor (including basement)				MSL/NGVD		
<b>OTHER PERMITS</b>	Other permits required?	County Zoning Permit <input type="checkbox"/> Yes <input type="checkbox"/> No County Building Permit <input type="checkbox"/> Yes <input type="checkbox"/> No County Electrical Permit <input type="checkbox"/> Yes <input type="checkbox"/> No County Well Permit <input type="checkbox"/> Yes <input type="checkbox"/> No County Septic Permit <input type="checkbox"/> Yes <input type="checkbox"/> No Iowa Depart. of Natural Resources <input type="checkbox"/> Yes <input type="checkbox"/> No Corps of Engineers 404 Permit <input type="checkbox"/> Yes <input type="checkbox"/> No Local Levee District <input type="checkbox"/> Yes <input type="checkbox"/> No Local Drainage District <input type="checkbox"/> Yes <input type="checkbox"/> No Other <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> No <input type="checkbox"/> No <input type="checkbox"/> No <input type="checkbox"/> No <input type="checkbox"/> No <input type="checkbox"/> No <input type="checkbox"/> No <input type="checkbox"/> No <input type="checkbox"/> No	<i>If yes, attach application</i> <i>If yes, attach application</i> <i>If yes, attach application</i> <i>If yes, attach application</i> <i>If yes, attach application</i> <i>If yes, attach copy of permit</i> <i>If yes, attach copy of permit</i> <i>If yes, attach copy of permit</i> <i>If yes, attach copy of permit</i> <i>If yes, attach copy of permit</i>		

**ATTACHMENTS**

ATTACHED TO THIS APPLICATION IS THE FOLLOWING DOCUMENTATION AND/OR ATTACHMENTS:

- A. Site Plan
- B. Building Plans and Elevations Drawings
- C. FEMA Elevation Certificate
- D. Construction Estimates, including labor
- E. Appraisal/Assessment for existing structures being improved
- F. Filing Fee "Checks are to be made payable to "Pottawattamie County Treasurer"

  
  
  
  
  


**SIGNATURES AND CERTIFICATION TO APPLICATION**

I CERTIFY THAT AS THE PROPERTY OWNER OF THE ABOVE-DESCRIBED PROPERTY THAT THE INFORMATION CONTAINED IN THIS APPLICATION AND THE ACCOMPANYING DOCUMENTATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND THAT ALL WORK WILL BE COMPLETED IN ACCORDANCE WITH THE POTTAWATTAMIE COUNTY, IOWA, CODE. ALL PROVISIONS OF THE POTTAWATTAMIE COUNTY, IOWA, FLOODPLAIN DEVELOPMENT ORDINANCE, ORDINANCE #93-7, AS AMENDED, SHALL BE COMPLIED WITH. THIS PERMIT, IF ISSUED, IS ISSUED WITH THE CONDITION THAT THE DEVELOPER/OWNER WILL PROVIDE CERTIFICATION BY A REGISTERED ENGINEER, ARCHITECT OR LAND SURVEYOR OF THE "AS-BUILT" LOWEST FLOOR (INCLUDING BASEMENT) ELEVATION OF ANY NEW OR SUBSTANTIALLY IMPROVED BUILDING COVERED BY THIS PERMIT. THE ABOVE FACTS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Signature of Property Owner: \_\_\_\_\_ Date \_\_\_\_\_

Type or Print Name: \_\_\_\_\_

**INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.** DO NOT START CONSTRUCTION UNTIL PERMITS ARE RECEIVED IN THE MAIL AND PLACARDS ARE POSTED. FAILURE TO WAIT FOR PERMITS AND POST PLACARDS WILL CAUSE YOU TO HAVE TO PAY AN INVESTIGATION FEE, WHICH IS DOUBLE THAT OF ANY PERMIT FEES YOU PAY. ADDITIONALLY, FAILURE TO OBTAIN PERMITS PRIOR TO STARTING CONSTRUCTION COULD RESULT IN THE ISSUANCE OF A CITATION OF COUNTY INFRACTION. OUR GOAL IS TO HAVE PERMITS OBTAINED PRIOR TO CONSTRUCTION STARTING. PLEASE HELP US ATTAIN THIS GOAL BY APPLYING FOR AND OBTAINING YOUR PERMITS BEFORE STARTING YOUR CONSTRUCTION